HOW TO USE MMH

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REGISTER

URL: https://mymandarinhouse.com/signup

Register a new account (top right corner). Type YOUR NAME, EMAIL, PASSWORD, SKYPE NAME and PHONE. Verify your account. Click the email verify link or open the link in a new window. (Please note, sometimes the verify email is in your spam box or promotion.)



Sign up to get started

Please enter your information.

YOUR NAME	
Full Name	
REGISTER YOUR EMAIL ID	
Email	
SET YOUR PASSWORD	
Password	۲
SKYPE NAME	
Skype name, this helps the teacher contact you	
PHONE	
Phone, include your Country Code (i.e. +1, +86, etc.)	

Primary	Lydia Yang via Linkedin, Lydia Y Promotions 6 new Google Apps for Work, The Googl +
☐ ☆ ☐ MyMandarinHouse	Welcome to MyMandarinHouse - Hello , Welcome to MyMandarinHouse. This email is to confirm that you have signed up to

Hello joey0120,

Welcome to This email is to confirm that you have signed up to MyMandarinHouse with the following credentials

signup name:

signup email:

Please click this link to verify your email: https://mymandarinhouse.com/verifyemail/bb3fbd52cb0e17e031f3c67b0790ea169572dfe9fcd506237b2eb62ef2b141bf

MyMandarinHouse is dedicated giving you an engaging and rewarding Chinese learning experience. Please have a look at our course page so that you can see which courses are right for you. If you are not sure which course is right for you try out our free trial so you can get assessed by one of our accredited teachers.



CHOOSE A PLAN

URL: https://mymandarinhouse.com/pricing

Click a 'BUY NOW' button. Select a level and click 'DONE' button.

Choose a Plan Choose a plan below, and begin your exceptional Chinese learning experience today! **HSK Preparation Real Life Chinese** Tailor Made Course Follow HSK official outline, study with an Self-developed course syllabus, learning Together with our highly qualified teacher, authorized HSK testing centre, prepare for you are able to DIY a Chinese course based outcome oriented, professional experienced teachers to help you speak better Chinese. HSK test effectively. on your personal interests! HKD239.00 / session HKD239.00 / session HKD299.00 / session When buying 1 session When buying 1 session When buying 1 session Valid for 3 months Valid for 3 months Valid for 3 months **BUY NOW** BUY NOW BUY NOW HKD219.00 / session HKD219.00 / session HKD279.00 / session When buying 20 sessions When buying 20 sessions When buying 20 sessions Valid for 6 months Valid for 6 months Valid for 6 months BUY NOW BUY NOW BUY NOW HKD199.00 / session HKD199.00 / session HKD259.00 / session When buying 40 sessions When buying 40 sessions When buying 40 sessions Valid for 12 months Valid for 12 months Valid for 12 months BUY NOW BUY NOW BUY NOW



CONTINUE TO PAY

(If you have a coupon code, then you will get a discount on final amount.) Click 'CONTINUE TO PAY' button.

Click 'PayPal', or 'WeChat' button.

Complete payment, you will see 'Your purchase was successful'.

Purchase Summary				
	+ Add another co	ourse or level		
COURSES			TOTAL PRICE	
Real Life Chinese Level 1	40 sessions		HKD7560.00	×
Real Life Chinese Level 2	40 sessions		HKD7560.00	×
40 sessions @ HKD189.00 / session 40 sessions @ HKD189.00 / session Amount payable:		HKD15120.00	0	
Got a coupon code:				
		TO PAY		
By c	completing the payment, you have a	agreed to the Terms & Conditions.		

Complete pa	ayment		
Amount payable: I	HKD15120.0	00 / ¥12398.40	
PayPal Click here to pay	OR	WeChat	

PayPal

您的订单	摘要		
说明 MyMandarinHouse Course(s) 物品价格: 数量:1	金額)	★使用我的PayPal账户付款 请登录到您的账户以完成此次购物 电子和/H	PayPal
物品总计	1.000	PayPal密码 ② 这是私人计算机。 这是什么? 登录 应记电子邮件地址或密码了?	
		▶ <u>还没有PayPal账户?</u> (可选)加入PayPal以便日后要快结账	

WeChat

	-mi中国移动 取消	4G 11:55 82% ₩0 + 确认支付
Complete payment	收款方	mymandarinhouse.com ¥12398.40 上海英和语言进修学校
Amount payable: HKD15120 / ¥12398.40		立即支付
Please scan the above code to proceed.	3	支付安全由中国人民财产保险股份有限公司承保



CALENDAR / TIME ZONE

The default timezone is according to the location you fill when you register.

You can change your timezone at Profile settings/Timezone, or click 'change' in Course Scheduler/Select Time page.



Select Time

		<	January 2018	>		Calendar is based	on this timezone	e: Asia/Shanghai	(change)
	<	4 Thu	5 Fri	6 Sat	7 Sun	8 Mon	9 Tue	10 Wed	>
12 AM 00:00									
1 AM									

COURSE SCHEDULER / BOOK A NEW SESSION

Select your course, then select time and teacher.

• Method 1

Click your available time, please note AM/PM time difference.

Choose a teacher who is available for the time.

Click 'CONFIRM' button on teacher's info page and Booking summary page, then you can see 'Booking success'.

Click 'OK, THANKS' to finish.

MY 美和汉语 MANDARIN HOUSE			
	•	Select course Select course	Ŧ
ourse Scheduler			
Resource Material			

	Select course								
	Real Life Chine	ese Level 2	•						
•	Select Time								
		<	January 2018	>		Calendar is base	d on this timezone	: Europe/London	change)
	<	8 Mon	9 Tue	10 Wed	11 Thu	12 Fri	13 Sat	14 Sun	>
	12 AM 00:00	00:00 - 00:45	00:00 - 00:45	00:00 - 00:45	00:00 - 00:45	00:00 - 00:45	00:00 - 00:45	00:00 - 00:45	
	1 AM 01:00	01:00 - 01:45	01:00 - 01:45	01:00 - 01:45	01:00 - 01:45	01:00 - 01:45	01:00 - 01:45	01:00 - 01:45	
	2 AM 02:00	02:00 - 02:45	02:00 - 02:45	02:00 - 02:45	02:00 - 02:45	02:00 - 02:45	02:00 - 02:45	02:00 - 02:45	
	3 AM 03:00	03:00 - 03:45	03:00 - 03:45	03:00 - 03:45	03:00 - 03:45	03:00 - 03:45	03:00 - 03:45	03:00 - 03:45	





• Method 2

Choose a teacher firstly, then choose this teacher's available time.



• You can book multiple sessions at a time.

	Session1	Θ
zone:	Saturday, 06 Jan,02:00 Daisy Ma 马春香	
	Session2	Θ
	Friday, 05 Jan,06:00 Fiona Tang 汤文华	
	Session3	Θ
	Tuesday, 09 Jan,07:00 Fiona Tang 汤文华	
C.		

BOOKING HISTORY / CANCEL SESSION

Enter the Booking History page to cancel booked session.

A session cannot be canceled within 48 hours before the session start time.

Overview		View your booking h	istory.				
Course Scheduler		My Booking History					
Booking History	source Material	Teacher Name	Date & Time	Course/Level/Session	Status		
	₂м ∰ A-Zoe 焦琪	Sat, Jan 6th 2018 00:00	Real Life Chinese 2 Session 18	BOOKED X CANCEL SESSION			
	zar ## A-Zoe 焦琪	Wed, Jan 3rd 2018 18:00	Real Life Chinese 2 Session 17	BOOKED <u>X CANCEL SESSION</u>			
	za 🛤 A-Zoe 焦琪	Thu, Dec 28th 2017 11:00	Real Life Chinese 2 Session 16	FINISHED			



JOIN SESSION

5 minutes before your session, click the 'JOIN SESSION' button.

Teacher's info will show on top left in the screen, click the 'Enter Your Classroom' button.

Then click the 'Start' button to enter the classroom (Download and install the Starter for first time user).

For any question, you can read the 'Instruction for first time user' or contact your teacher by Skype.

Overview Course Scheduler Resource Material	v Improve Your Mandarin Cheduler Select a new Plan or renew your existing course plan. PRICING & PLANS PRICING & PLANS Not quite sure what you want? CONTACT US >			your class already started 0:17:17 http://www.ss		
				Wendy Fan 1015 Reat Life Chinese Level 1 Wednesslav, March 15th 2017 at 14:00 JOIN SESSION FREE TRIAL		
Real Life Chin techers info: Wendy Fan 范伟 type id: <u>Wendy Fan</u>	ese Level 1 Session 7	If you	Enter Y Instruction	our Classroom		
If you	have installed a Start	Starter already	First tin Do Install	ne user wnload the Starter the Starter and click	r Start	
上讲台	试讲大纲.pdf			5/24 👻 ;	适合页面 🔻 📴	
Ŧ		Ask questions		MY美和汉语 MANDARIN HOUSE		
参课人员(1) 🕅	<u> </u>	 Nǐ jiào shénme míngzi? 你叫什么名字? 	What is your na	ime?		
	<	● Nǐ shì nă guó rén? 你是哪国人?	Which country o	do you come from?	>	
		shénme 什么 what míngzi 名字 name ná utut				
		哪 which	myn	nandarinhouse.com		

RESOURCE MATERIAL

You can view the e-textbook online of the course/level that you've bought.

Or click 'BUY' button to buy more courses.

If you need to download the e-textbook, contact your course consultant to purchase.

